

How to use **STARS**

STANFORD TRAINING AND REGISTRATION SYSTEM

Before you start, know your SUNet ID and personal password.



- Step 1 Go to <http://axess.stanford.edu>
- Step 2 Log in using your SUNet ID and password
- Step 3 Click on the Training tab at the top of the screen
- Step 4 Click on Browse Catalog in the lefthand list
- Step 5 Click on Benefits
- Step 6 Find the workshop(s) you'd like and click on Add to my Plan